



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SMT. PUSHPATAI HIRAY ARTS, SCIENCE AND COMMERCE MAHILA MAHAVIDYALAYA, MALEGAON CAMP. DIST. NASIK (M.S.)
Name of the head of the Institution	Dr.Ujjwala Shivaji Deore
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02554250827
Mobile no.	9011027604
Registered Email	prinsphmcollege@gmail.com
Alternate Email	dgjadhav2009@gmail.com
Address	Loknete Vyankatrao Hiray Marg, Malegaon Camp, District:Nashik, Maharashtra
City/Town	Malegaon Camp
State/UT	Maharashtra

Pincode	423105																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Women																		
Location	Urban																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	Dr. Deepanjali K. Borse																		
Phone no/Alternate Phone no.	02554250827																		
Mobile no.	9403596547																		
Registered Email	sphiqac2020@gmail.com																		
Alternate Email	prinsphmcollege@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	https://www.sphcollege.com/download/aqar/20182019.pdf																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.sphcollege.com/download/Academic_calendar.pdf																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.74</td> <td>2014</td> <td>05-May-2014</td> <td>04-May-2019</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.74	2014	05-May-2014	04-May-2019
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
2	B	2.74	2014	05-May-2014	04-May-2019														
6. Date of Establishment of IQAC	15-Apr-2004																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries																

IQAC		
Submission of AQAR 2018-2019	15-Mar-2020 301	1320
Initiation of Institution for the promotion of ICT Tools to enable online teaching and learning activities	15-Jul-2020 155	1320
Initiation of Institution for supporting local Government Body to fight against Covid-19 Pandemic	15-Apr-2020 120	1320
Encouragement of students to participate in various Public Awareness activities during Covid-19 Pandemic	17-Mar-2020 289	440
Workshop on IPR	09-Jan-2020 01	48
Enhancement of Research Culture	15-Jun-2019 547	1320
National Level Webinars on various Topics	07-Oct-2020 29	1320
Workshop on Role of IQAC in NAAC	28-Dec-2019 01	100
Feedback forms analysis at various levels	15-Jun-2019 547	1320
To maintain Teacher's Diary	15-Jun-2019 547	40
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Science Faculty : Dept. of Chemistry, Mathematics, Botany and Zoology	Strengthening of Life Sciences and Biotechnology Education and Training at Undergraduate level under Star College Scheme.	Ministry of Science and Technology, Department of Biotechnology, New Delhi.	2020 1095	6300000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View File																
10. Number of IQAC meetings held during the year :	4																
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes																
Upload the minutes of meeting and action taken report	View File																
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No																
12. Significant contributions made by IQAC during the current year(maximum five bullets)																	
1. Organization of National Webinars on various topics. 2. Introduction of Internal Quality Audits. 3. Promotion of ICT tools to enable online teaching learning activities. 4. Conducting online Covid19 pandemic awareness activities for students. 5. Guidance and training to students for choice based credit system and online MCQs examinations.																	
View File																	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year																	
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>To organize various online Public awareness programmes during Covid-19 Pandemic</td> <td>Various online activities for social awareness during Covid-19 Pandemic were organized for students</td> </tr> <tr> <td>To organize the Parents- Meet</td> <td>Parents meet was organized</td> </tr> <tr> <td>To encourage the faculty to publish research articles, books and chapters in books</td> <td>Total 48 research articles, 4 books and 2 chapters in books published by faculty.</td> </tr> <tr> <td>To encourage the faculty to use various techniques for online teaching-learning process</td> <td>All faculty members started online teaching- learning process effectively</td> </tr> <tr> <td>To organize National level Seminars/ Conferences</td> <td>23 National level Webinars were conducted on various topics</td> </tr> <tr> <td>To start value added courses by each department</td> <td>16 certificate value added courses conducted by various departments</td> </tr> <tr> <td colspan="2" style="text-align: center;">View File</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	To organize various online Public awareness programmes during Covid-19 Pandemic	Various online activities for social awareness during Covid-19 Pandemic were organized for students	To organize the Parents- Meet	Parents meet was organized	To encourage the faculty to publish research articles, books and chapters in books	Total 48 research articles, 4 books and 2 chapters in books published by faculty.	To encourage the faculty to use various techniques for online teaching-learning process	All faculty members started online teaching- learning process effectively	To organize National level Seminars/ Conferences	23 National level Webinars were conducted on various topics	To start value added courses by each department	16 certificate value added courses conducted by various departments	View File	
Plan of Action	Achivements/Outcomes																
To organize various online Public awareness programmes during Covid-19 Pandemic	Various online activities for social awareness during Covid-19 Pandemic were organized for students																
To organize the Parents- Meet	Parents meet was organized																
To encourage the faculty to publish research articles, books and chapters in books	Total 48 research articles, 4 books and 2 chapters in books published by faculty.																
To encourage the faculty to use various techniques for online teaching-learning process	All faculty members started online teaching- learning process effectively																
To organize National level Seminars/ Conferences	23 National level Webinars were conducted on various topics																
To start value added courses by each department	16 certificate value added courses conducted by various departments																
View File																	
14. Whether AQAR was placed before statutory body ?	Yes																

Name of Statutory Body	Meeting Date
MGV's Internal NAAC Core Committee	29-Dec-2019
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	06-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The College is effectively using computerized information system EBASSED system in the Viriddhi Software. This software has many modules for different administrative operations. The Prominent used modules are Access management, User management, Admission management, Fees management, Library management, Financial Accounting, Examination Management Software is extensively used in office and Library. The modules of Admission management and Fees management are in use in regular basis. Modification have been made in the software if necessary, to include data of new programs and courses. Accounting work is performed using TALLY software in online mode. The module of examination has been included in the software and updated to incorporate revised procedures and guidelines of SPPU. This has been effectively used for generation of admit cards and first year results. Library software version is primarily used to systematically manage the reading resources. The module used enables generation of bar codes for the books, list of all books, subject wise list of books, total number of books, reference books, text books, number of copies and total amount of particular subject. There is well set IT infrastructure comprising hardware, software and internet network to enable implementation of MIS. In addition</p>

there is management information system for obtaining information such as: Admission lists, Staff lists, Equipment lists, stock lists, books and journals lists, service details of staff, income and expenditure.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

IQAC prepares academic plan of the year. Central time table committee designs Time Table for all UG, PG programmes as per university norms. It is displayed on notice board . We have self designed certificate value added courses focusing on employability enhancement and entrepreneurship development. Teachers are informed about their workload and courses for next academic year. This helps them to prepare teaching plan. The lecture plans are recorded in Academic Diary of teachers. Higher authorities; Principal, Vice-Principal, HOD, monitor the same. Teachers are expected to execute their courses deliverables as mentioned in Teaching Plans. Teachers refer to the standard reference books prescribed by university along with latest information available through online and other resources for effective implementation of curricular. Besides the use of conventional method, various other teaching methods like Quiz, group discussion, demonstrations, debates, PPT presentation, projects, short films, industrial visits, practicals, Assignments, Videos, use of charts and graphs are used for effective curriculum implementation. Based on semester wise and annual results analysis of every course corrective measures are suggested by IQAC and remedial lectures are conducted if required. Academic review and feedback is taken periodically. Concerned authorities conduct regular meetings to review the difficulties faced while teaching.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Poultry Science	Poultry Science	01/07/2020	180	Employability	Poultry Management
Yoga Trainer	Yoga Trainer	01/07/2020	180	Employability	Fitness
GST Account Assistant	GST Account Assistant	01/07/2020	180	Employability	Economical Management

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Food Processing and Preservation	01/07/2020
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English, Marathi, Hindi, History, Geography, Economics, Political Science, Psychology, Music	15/06/2019
BCom	Financial Accounting, Comp. English, Business Economics, Maths & Stats, Marathi/ Hindi/English (Optional), Organization Skill Development, Marketing & Salesmanship, Cooperation, Value Education Course	15/06/2019
BSc	Chemistry, Botany, Zoology, Physics, Maths, Statistics	15/06/2019
MA	Marathi, History, Music	15/08/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	72	72

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Basic Language Skill : Grammar and Usage	15/01/2020	35
Soft Skill Development	01/01/2020	30
Managerial Skills	01/01/2020	30
Travel and Tourism	01/01/2020	30
Aerobic Gym Instructor	01/02/2019	30
?????????, ??????? ? ?????? ???? ??????????? ??? ???????????	01/02/2020	30
?????? ??????? ?? ??????????	10/01/2020	33
Architectures in Medieval Period	01/01/2020	30
????????? ??????? ?????? ????????????	02/12/2019	30
Dairy Chemistry	01/12/2019	30
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
-------------------------	--------------------------	---

BA	Environmet Awareness Programme	184
BCom	Environmet Awareness Programme	45
BSc	Environmet Awareness Programme	170
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>We have developed in house off-line feedback system. The mechanism is divided into four categories viz, students' feedback, teachers' feedback, alumni feedback, parents' feedback. The College has designed feedback forms to be duly filled by all the stakeholders as an assessment of the overall system. Students' feedback is based on overall teachers functioning and teaching learning process. Student's feedback is also based on content of course. It also covers teaching learning process, punctuality, communication skills approach towards the students, sharing of innovative ideas etc. We have emphasized on teachers innovations, use of ICT in teaching methodologies, interactive teaching and students involvement in learning. We collect individual teacher's feedback and analyze it. The analysis is reported to the head of the institution, IQAC and management member for corrective measures. It is reported to individual teacher for further improvement. Parent's feedback is based on overall functioning of the college, overall development of their ward and about learning environment in the college as well as imparting value based education in their wards. Alumni feedback is collected by organizing annual alumni meeting. Alumni feedback is based on role of the college in the development of student's personality, employability and academic excellence. Also how the institution has helped them to acquire the life skills. Teacher's feedback is taken on their views about the curriculum provided by our affiliated university. Their suggestions are conveyed to the parent university.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	MUSIC	60	10	10
MA	MARATHI	60	10	10
MA	HISTORY	60	14	14
BA	T.Y.B.A	240	141	141

BCom	T.Y.B.COM	120	54	54
BSc	T.Y.B.SC	180	169	169
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1227	53	40	Nil	40

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
40	40	12	2	Nil	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring of students is an integral part of the college curriculum. Teachers are natural mentors of their students. To formalize the same, and as directed by SPPU Pune rules, S.P.H. Mahila College has a proper student mentoring system working under the observation of the Mentor's Committee. It enables the college administration to know about the particular student easily. This system helps find out problems of the students and resolve solutions for them. Mentor-Mentee system gives easy and two-way access to communicate the information regarding syllabi, examinations, their time-tables and any other activities taking place in the College. College administration finds it easy to communicate with the mentor than to a group of students. It is convenient conversely too. In the beginning of each academic year, after the admission process is over, College assigns a teacher mentor to each student. The same mentor continues to mentor the student for all the three years of her graduation. In general, the number of students with each teacher mentor varies from 30 to 40 approximately according to the strength of teachers and students in the college. The mentors prepare a list of his/her mentee students and maintain the record of their information (mobile number, residential address, Email address, Adhaar Number etc.). Mentors conduct a meeting with their mentees once a month to discuss their problems and issues. These issues can be related to college infrastructure, academic, nonacademic, or personal issues as well. The mentor tries his/her best to find solutions to any such issues arising in student's life and informs the college administration about the matter if needed. Mentors give more attention to students who are staying away from their homes and live on their own as paying guests in the city. Being away from protection of home and parents, it can be really challenging for young students and thus such students need special care and attention. Their problems are discussed in regular monthly meetings. They freely tell their problems either orally or in writing to their mentors, who in turn listen to them patiently and solve their issues as much as possible. Mentors maintain a record of their monthly meetings with their students. Although students are free to approach their teachers anytime if any issue is disturbing her routine, still, the system of mentor – mentee builds an extra confidence and sense of security among students. This whole system leads to a better connection between students and teachers and helps build a friendly and cordial relation between them. Students get a sense of protection because they know that they have someone to go to in case of any eventuality.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1280	40	1 : 32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
51	40	11	Nil	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Devram G. Jadhav	Vice Principal	M. Phil. Guideship of SPPU, Pune
2020	Dr. Bharati S. Khairnar	Assistant Professor	Ph. D. Guideship of SPPU, Pune
2020	Dr. Deepanjali K. Borase	IQAC / CIQA coordinator	Ph. D. Co-Guideship of SJJTU, Jhunjhunu, Rajasthan Ph. D. Co-Guideship of SJJTU, Jhunjhunu, Rajasthan

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	11813	Year	27/03/2020	12/11/2020
BCom	12013	Year	20/03/2020	12/11/2020
BSc	11713	Semester	19/03/2020	13/11/2020
MA	24913	Semester	28/04/2020	12/11/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As a part of educational strategy, the institute takes the efforts to improve the performance of students by framing significant reforms in continuous internal evaluation in accordance with the norms and guidelines of S. P. Pune University, Pune. The reforms are as follows: All the teachers of concerned subjects submit a set of question papers through the Head of the Department to the examination committee. The question papers for the internal examination are prepared in a uniform pattern and as per the guidelines of the University. Unit test/Internal test are conducted once in a semester. The syllabus for the internal examination is communicated to the students in advance by the concerned subject teacher. The college has appointed internal squad for the prevention of malpractices in the internal examination. Mobile phone in the examination hall

is strictly prohibited. Students are encouraged to solve previous years University Examinations Questions Papers. The institute conducts group discussion, seminars, oral examination, open book test, etc. The students are informed about the reappearing/revaluation schemes available to them. Result analysis is done by the respective faculty after Continuous Internal Evaluation (CIE) Tests. The performance of the students is monitored by the principal and the necessary feedback is given to the concerned faculty members. Online internal marks are submitted to the university through teacher's login accounts on the university internal examination portal. Poor performance due to frequent absenteeism is dealt by communicating messages to the parents of such students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College Examination Officer prepares the tentative timetable for conducting college internal examinations. The college has an Internal Complaint Committee (ICC) constituted under the chairmanship of the Principal to look into the matter and appropriate measures are taken sensibly, transparently and within the stipulated time limit. The schedule of the examination is prepared by the Examination Committee for the notification of the students and communicated to the students in advance. The grievances regarding internal practical examinations are resolved immediately by the concerned teachers and HODs of the various departments. The college appoints the Internal Squad to prevent malpractices in the examination hall at the time of examinations. The students can get the photocopies of their answer sheets by depositing the required fees to evaluate the answer sheets on their own and find out the actual position.

1. The college is affiliated to S. P. Pune University, Pune and has to adhere to the academic calendar published by the University. The academic calendar is prepared by IQAC before the commencement of the academic year. The academic calendar is very useful guide to the college. It is a compilation of important events to be conducted during the academic year. 2 Academic Calendar consists of teaching - learning schedule, internal examination time-table, Curricular, Co-Curricular and extracurricular activities to be conducted throughout the academic year. 3 The Principal, Librarian and the college examination officer address to the newly admitted students through the induction programme to make them aware about the discipline, various facilities provided by the college, rules and regulations and the examination related activities. 4. In every academic year, semester wise examination committee meetings are organized for the better conducting of CIE.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://sphcollege.com/learning20192020.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
24913	MA	MUSIC	11	11	100
24913	MA	HISTORY	12	12	100
24913	MA	MARATHI	9	9	100
11713	BSc	T.Y.B.SC	161	115	71.42
12013	BCom	T.Y.B.COM	56	35	65.50

11813	BA	T.Y.B.A	163	94	57.66
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.docs.google.com/forms/d/13C8d3f6LYo00c4tyatcGfxShWYAcT9T6uGcYXwCEGhE/viewanalytics>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	280000	172500
Minor Projects	730	UGC	405000	285000
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Workshop on IPR	Commerce	09/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nashik Rendunior Miles (NRM)	Dr.Yogita Dattatray Ghumare	Nashik Cyclist	09/06/2019	Cycling
2000 Km Cycling	Dr.Yogita Dattatray Ghumare	Nashik Cyclist	04/10/2020	Cycling
1000 Km Cycling	Dr.Yogita Dattatray Ghumare	Nashik Cyclist	01/11/2020	Cycling
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	Nil	Nil	Nil	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0
---	---	---

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	7	6.3
International	Marathi	3	6.6
International	Geography	8	5.8
International	Economics	2	6.3
International	Library	1	6.2
International	Chemistry	2	5.7
International	Botany	5	4.8
International	Commerce	1	4.9
International	Mathamatics	3	6.8
International	Physical Education	1	5.1

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	2
Hindi	2
English	1

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2020	0	Nil	Nil
Nil	Nil	Nil	2019	0	Nil	Nil

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	Nil	Nil	0
Nil	Nil	Nil	2020	Nil	Nil	0

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	Nil	1	5
Presented papers	4	13	11	Nil
Resource persons	Nil	Nil	2	Nil

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Women's Day	SPPU, Pune and Smt.Pushpatai Hiray Arts, Science and Commerce Mahila Mahavidyalaya, Malegaon Camp	42	198
Help to handicap Voters	SPPU, Pune and Smt.Pushpatai Hiray Arts, Science and Commerce Mahila Mahavidyalaya, Malegaon Camp	2	25
Raksha Bandhan	SPPU, Pune and Smt.Pushpatai Hiray Arts, Science and Commerce Mahila Mahavidyalaya, Malegaon Camp	41	100
AIDS Awareness Campaign	SPPU, Pune and Smt.Pushpatai Hiray Arts, Science and Commerce Mahila Mahavidyalaya, Malegaon Camp	11	289
Constitution Day	SPPU, Pune and Smt.Pushpatai Hiray Arts, Science and Commerce Mahila Mahavidyalaya, Malegaon Camp	38	267
River Cleanliness Campaign on Mahatma Gandhi Jayanti	SPPU, Pune and Smt.Pushpatai Hiray Arts, Science and Commerce Mahila Mahavidyalaya,	3	123

	Malegaon Camp		
Cleanliness Campaign on Anant Chaturdashi	SPPU, Pune and Smt.Pushpatai Hiray Arts, Science and Commerce Mahila Mahavidyalaya, Malegaon Camp	4	45
Organ Donation Campaign	SPPU, Pune and Smt.Pushpatai Hiray Arts, Science and Commerce Mahila Mahavidyalaya, Malegaon Camp	12	189
Help to Flood affected areas at Kolhapur and Sangli	SPPU, Pune and Smt.Pushpatai Hiray Arts, Science and Commerce Mahila Mahavidyalaya, Malegaon Camp	1	3
Tree Plantation	SPPU, Pune and Smt.Pushpatai Hiray Arts, Science and Commerce Mahila Mahavidyalaya, Malegaon Camp	43	54
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	SPPU, Pune and Smt.Pushpatai Hiray Arts, Science and Commerce Mahila Mahavidyalaya, Malegaon Camp	1) 1st to 15th August Clean and Healthy India 2) 3rd August Oath of Clean and Healthy India 3) 5th August Rally and Slogans on Clean and Healthy India	41	200
NSS Camp	SPPU, Pune and Smt.Pushpatai	Gender Issues (18th to 24th December 2019)	41	100

Hiray Arts,
Science and
Commerce Mahila
Mahavidyalaya,
Malegaon Camp

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
1.Librarian Sarvajanic Library Malegaon Camp and Department of Marathi	01/01/2019	a. Learning about Book Review Technique b. Special Reading Session was organized for the students c. Share ideas about library skills d. Training about How to use library cards, add student bar codes, and to scan and check out the books	38
2.BDO Panchayat Samiti Malegaon and Department of Politics	01/01/2019	1.Knowing all programmes related to planning and development of the Blocks 2.Awareness about how to draws and disburses money out of the Panchayat Samiti Fund 3. Learning	58

		how to plan and implement the Gramvikas programmes	
3. Principal, Sri Muralidhara Swamiji College of Horticulture, Malegaon Camp and Department of Geography	01/01/2019	1. Training about how to work with plants and apply Scientific practices to fruits, vegetables, ornamentals, and non-food crops to maximize their health or growth 2. Awareness about find jobs as farming specialists in vineyards, agriculture fields.	110
4. Principal Head Department of Geography, MGV's, M.S.G. Arts, Science and Commerce College, Malegaon Camp (First Party) and Department of Geography	01/01/2019	Learning how to Monitor and evaluate teaching standards, classroom management and Students progress 2. Awareness about health and safety policy to ensure a safe working environment for staff, students and visitors 3. Lecture on responsibility	125
5. Principal Head Department of Chemistry, MGV's, M.S.G. Arts, Science and Commerce College, Malegaon Camp (First Party) and Department of Chemistry	01/01/2019	Training about how to develop products such as synthetic fibers, drugs, and cosmetics. 2. Demonstration on preparing test solutions, analysing organic and inorganic compounds, and conducting quality control	158
6. Bhagirathi Poultry Farm	22/06/2020	1. For providing practical training to the students and faculty members 2. To sware the students about jobs opportunities.	30
7. Nilesh	22/06/2020	1. Colaboration	30

Chaudhary and Associate, Malegaon, Dist. Nashik.		and cooperation for effective use of resources.2. To cooperate and focus on Skill based training, education and research	
8.Yoga Vidya Dham, Soygaon, Tal. Malegaon, Dist. Nashik	22/06/2020	1. For providing yoga theory and practical training to the students and faculty members2. To cooperate and focus on Skill based training, education and research3. Colaboration and cooperation for effective use of resources.	30
9. Apla Maharashtra Bakery, Mochi Corner, Shivaji Road, Malegaon Camp., Dist. Nashik	22/06/2020	1. For providing yoga theory and practical training to the students and faculty members2. To cooperate and focus on Skill based training, education and research3. Colaboration and cooperation for effective use of resources.	20
10. H.H. Sri. Sri. Muralidhara Swamiji College of Horticulture, Malegaon Camp, Dist. Nashik	22/06/2020	1. For providing yoga theory and practical training to the students and faculty members2. To cooperate and focus on Skill based training, education and research3. Colaboration and cooperation for effective use of resources.	20
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
--	--

0.25	0.05
15	0.3
1.5	0.55
15	0
5	2.49

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Vridhhi	Partially	2.0 Build 253.2	2003

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7163	730299	266	28435	7429	758734
Reference Books	11529	3869656	300	68619	11829	3938275
e-Books	3135000	5900	3135000	5900	6270000	11800
Journals	48	13500	47	13049	95	26549
e-Journals	6500	5900	6500	5900	13000	11800
CD & Video	160	35696	4	Nill	164	35696
Library Automation	1	Nill	Nill	Nill	1	Nill
Weeding (hard & soft)	1898	103807	Nill	Nill	1898	103807

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Prin. Dr. Ujjwala Deore	Rarang Dhang -Part 1,2 - SY BA	Youtube	10/08/2020
Dr. Meenakshi Patil	Sant Tukaram Nivadak Abhang Part 1,2 _ MA II	Youtube	20/01/2020
Dr. Deepanjali Borase	Ecological Sesiticity in the Poems of Songs of Soul and Soil	Youtube	26/05/2020
Dr. Premal R. Deore	Sonnet 29 _ FY BA	Youtube	26/05/2020
Prof. Deepali R. Chandramore	Business Administration _Vitta Vyavastha	Youtube	01/07/2020
Dr. Aarti Lokhande	Marketing management Syllabus	Youtube	09/07/2020
Dr. K.S. Thakare	Astronomy and Astrophysics Workshop	Youtube	21/08/2020
Dr. Rajashri B. Sawant	Radioisotopes	Youtube	26/05/2020
Dr. Devram G. Jadhav	Therotical Botany	Youtube	14/04/2020

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	40	1	3	5	1	12	15	50	0
Added	15	0	0	0	0	0	0	0	0
Total	55	1	3	5	1	12	15	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

15 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
YouTube channels, Open available resources like apps, softwares etc	https://www.sphcollege.com

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4	1.55	13.85	0.42

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Policies are discussed and planned in CDC meetings. Expenditure of the maintenance is also decided in CDC meetings 2. Decisions and policies of CDC are sent to the higher authorities of the institution for approval. 3. After the approval of the General Secretary and the Coordinator quotations are collected from the academic vendors. 4. Architects of the Institution allot the budgets and as per the availability of the funds of the college, these works are done 5. The CDC is the apex body in this regard. The infrastructure required for the library are purchased, installed made available for its users after due approval of the CDC Committee headed by the Principal. 6. The officer-in-charge Sports of the outdoor games maintains a log register of the various instruments of the sports complex the entire stock monitored by him from time to time. 7. The college computers and the generator are maintained through AMC while the maintenance of the computer lab is the responsibility of the instructor. The items required to run the computer lab are supplied by the administration, the anticipated amount of which has been allocated through budgetary provision.

https://www.sphcollege.com/procedure_policy.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1) Kranti Jyoti Savitribai Phule Scholarship Economic Support Scheme 2) Rajarshi Shahu Maharaj Scholarship Scheme 3) Economically Weaker Section 4) Savitribai Phule Meritorious Students Scholarship	52	267000
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	07/07/2019	1107	S. P. H Mahila Mahavidyalaya
Personal Counselling	08/01/2020	300	S. P. H Mahila Mahavidyalaya
Soft Skill Development	24/09/2019	42	S. P. H Mahila Mahavidyalaya
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guest Lectures	52	52	Nil	Nil
2020	Guest Lectures	52	52	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	57

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	As per Students convenience	17	17
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	BA History	History	S.P.H. Mahila Mahavidyalaya, Malgaon, Dist-	MA History

				Nashik	
2019	10	BA Marathi	Marathi	S.P.H. Mahila Mahavidyalaya, Malegaon, Dist-Nashik	MA Marathi
2019	13	B.Com	Commerce	M.S.G Arts, Science & Commerce College, Malegaon	M.Com
2019	3	BA Economics	Economics	M.S.G Arts, Science & Commerce College, Malegaon	MA Economics
2019	6	BSc Zoology	Zoology	M.S.G Arts, Science & Commerce College, Malegaon	MSc Zoology
2019	17	BSc Botany	Botany	M.S.G Arts, Science & Commerce College, Malegaon	MSc Botany
2019	14	BSc Mathematics	Mathematics	M.S.G Arts, Science & Commerce College, Malegaon	MSc Mathematics
2019	9	BSc Physics	Physics	M.S.G Arts, Science & Commerce College, Malegaon	MSc Physics
2019	19	BSc Chemistry	Chemistry	M.S.G Arts, Science & Commerce College, Malegaon	MSc Chemistry
2019	10	BA English	English	M.S.G Arts, Science Commerce College, Malegaon	MA English
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4

SET	1
GATE	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Dept. of Statistics Quiz Competition,2020	At College Level	35
Dept of English 1.Vakrutva Competition 2.Poster Exhibition	At College Level	23
Chhatrapati Shivaji Maharaj Jayanti Celebration with Povada,Speech, Poems on Shivaji Maharaj, Lezim Playing and Traditional Wearing by Students of College in 19th Feb,2020	At College Level	25
At SNJB College of Engineering(MBA Dept.),Chandwad :‘Astitva Feb,2020’: Ms.RajashriDeore participated and Awarded as ‘Best Dancer’ in Dance Competition	State Level Event	1
On 3rd Jan,2020, Divyang Students Performed Songs on the occasion of Divyang Vidyarthi Vikas Karyashala	At College Level by Vidyarthi Vikas Mandal	15
Pathanatya’ Performed by College Students of N.S.S. in Dec,2019 for ‘Aids Awareness Week’ at Civil Hospital Campus of Malegaon	At College Level by NSS Dept	6
Annual Social Gathering :2019-20 1.Hairstyle Competition: Jan,2020 2.Rangoli Competition: Jan,2020 3.Mehendi Competition: Jan,2020 4.Flower Arrangement Competition: Jan,2020 5. Traditional Day : Jan,2020 6.Recipie Making(Pak-kala) Competition : Feb	At College Level	156
S.P.H. GEO-FAIR 13th 14th January,2020 By	At College Level	44

Dept. of Geography: 1. Poster Presentation Competition 2. Rangoli Competition 3. Geographical/Scientific Model Competition 4. Quiz Competition		
Mahilaratna Pushpatai Hiray Intercollegiate State Level Classical Semi-Classical Singing Competition in Jan, 2020	Intercollegiate State level Competition	3
On the Occasion of College Cultural Committee-2019-20 Inauguration : Songs Performed by Students of FYBA to TYBA Music in Sept, 2019.	At College level	14
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nil	Nil	Nil	NIL
2020	NIL	International	Nil	Nil	Nil	NIL
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council is formed by the Institute as per the directives of Savitribai Phule Pune university. Active student from the Student Council are nominated as representatives of student on academic, administrative, and various other committees. The Student Council helps in maintaining academic discipline and rigour. They have special task during co-curricular extracurricular and sports activities. They also helping in coordinating the alumni and current students. During the Corona pandemic, all the members of the committee create awareness through social media. They made masks and sanitizer with natural products and distribute it among the needy people in their locality. They support in organizing various activities during the annual Cultural Programmes and other events. We have students representatives in Magazine Committee, IQAC Committee, Grievance Redressal Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

10500

5.4.4 – Meetings/activities organized by Alumni Association :

3

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) Academic Functioning Practice: The institution has a system of consultation with the various stakeholders while taking important policy and decisions. To improve the quality of educational provisions and administrative work the entire administration work is decentralized. The Principal in communication with the management appoints faculties on different committees. Committees are constituted annually. The principal of the institution plays a leading role in governance and management of the Institution and other functioning of college, administration, governance and academic activities along with the other members of the committees. The principal monitors, controls and coordinates all the administrative curriculum and co-curricular activities in the college. Principal holds regular meetings with the teaching and non - teaching staff. In College Development committee teaching and non-teaching faculties are involved. Vice Principal shares the responsibility of the principal as per rules of the university and is the acting authority in her absence. Various committees are formed to undertake various activities which is a sign of decentralization of administration. The decisions taken by the management authority is communicated and implemented effectively through Vice- Principal, Academic Supervisor, HODs, Coordinators and the teaching and non-teaching faculties through regular and review meets. The college promotes a culture of participative management. All co-curricular and extension activities are planned and executed by the coordinators of different committees and associations. HODs take independent decisions on finalization of academic calendar, field visit, departmental seminars /workshops, finalizing the schedule of internal assessment etc. The different committee members, in charge of organizing various events take independent decisions on the schedule of the event. Financial empowerment is provided to the HODs and Library committee to take decision on purchase up to a certain amount. The decisions taken by the Management authority is communicated and implemented effectively through the Vice Principal, Academic Supervisor, HOD's, coordinator and the teaching and non -teaching faculties through regular and review meets. Finally, all the administrative academic and financial activities are reviewed and observed by the academic, administrative audit committee. Board of college development and excellence committee of the management, the functioning of the college and different administrative bodies takes place by coordination of each other. 2) Administrative Functioning Practice: The responsibility of the office administration for the distribution and monitoring regular work is handled by the Office Superintendent with the college authorities. Requirements of various departments are collected. Based on the departmental inputs final budget is prepared by the office administrative authorities. Teaching and non-teaching staff members share the administrative responsibility of the college and contribute in smooth working of Administrative machinery. The Vice-Principal, Academic Supervisor and HODs of various departments are appointed to support the Principal and administrative bodies. The work of administrative affairs such as admission procedure, examination, NAAC etc. are decentralized by constituting committee

and appointing its coordinators for the smooth conduct and functioning of them.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum designing and development is decided by the affiliating university. The college is affiliated to Savitribai Phule Pune University. All the undergraduate and post graduate courses run by the college follow the curriculum at mother university (affiliating university). Boards of Studies of the affiliated university develop the curriculum. Few faculty members of our college have been working as BOS members. For UGC- NSQF B.Voc and Community College related courses, we have formed Board of Studies and developed the curriculum for these courses and implemented from the current year.
Teaching and Learning	The management of the college ensures a proper teaching learning environment. For this a college feedback committee has been formed which gives a detailed feedback received from the student regarding teachers efforts in classroom teaching. These reports are shared with the teaching time to time. Based on the students feedback, concerned teachers are guided and suggested to take extra practical, extra classes, ICT based teaching and other methods to improve and enhance teaching learning process. Due to the Covid 19 pandemic, the faculty members conducted online lectures by using various online platforms and provided e-content to the students.
Examination and Evaluation	Principal and college examination officer collaboratively conduct meetings and workshops of teaching and non-teaching staff members form smooth functioning of Examinations and Evaluation process. Information regarding supervision duties, rules of answer sheet evaluation is intimated to all the staff members. Centralized term-end examinations and internal examinations are regularly conducted by the college. Due to the Covid-19 pandemic Savitribai Phule Pune

University conducts Online examination. College has also conducted Online/ Offline Internal examinations as per the Covid-19 pandemic situation. The Internal assessment of students is done as per the Savitribai Phule Pune University.

Research and Development

A Research committee is appointed by the principal of the college to strengthen and motivate the faculty members for improving and enhancing the standards of learning and research. Under this committee teachers as well as students are encouraged for their projects given support for better outcomes. The academic research coordinator supports and guides various departments to organize state, National and International conferences, workshop and seminars. The teaching staff is encouraged to participate in various State, National, and International seminars and conferences and present their research paper. They are also appraised acknowledged and facilitated for their research paper publication in National and International journals. Teachers are also encouraged to undertake major and minor projects. Students are encouraged to participate in research based Avishkar competitions.

Library, ICT and Physical Infrastructure / Instrumentation

The college has provided the following facilities:

- Most of the functioning of the central library is done with the help of modern soft wares- OPAC service, Infflibnet, N list.
- Improved ICT learning resources are made available.
- Each department is provided computer facility with internet.
- Better sports facility with a lady instructor.
- Separate music department with good infrastructure.
- The college canteen facility providing food at subsidized rate.
- Toilet facility
- Provision of free of cost vehicle parking

Human Resource Management

The College has been a backbone for many all-round activities to ensure a healthy environment for its employees. Lectures are conducted under staff Academy to motivate and spread positive energy in the college campus. In this league programmes like Yoga day, Women day are also organized for stress management and awareness. Teaching faculties are given duty leave to

	<p>participate in National and International conferences / Seminars. To upgrade and enhance the standards of academic environment. Permanent teaching faculties are sent to various refresher, orientation and short term courses organized by other colleges and universities.</p>
Industry Interaction / Collaboration	<p>Industrial and field visits are planned and conducted by science and commerce faculties. Some industrialists are invited to deliver lectures. Students are motivated to undertake research projects based on industry.</p>
Admission of Students	<p>The college has equipped itself to provide all admission formalities under one roof. The college authority purchased Vriddhi software through which different modules like office, admission, examination, library etc. is done. Online admission is done through Vriddhi software and as per the government reservation policy where in students data is saved and used by the college for further correspondence in all official and administrative work. This online procedure is taken care by the admission committee where students are provided assistance in filling up forms. Later their forms are provided scrutinized and verified by the member of the admission committee. Career counseling is also a part of admission process.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Academic calendar of the college and of each department are prepared. The central time table of all the three faculties viz Art's, Science and Commerce are also prepared along with the departmental time table. Academic calendar is uploaded on the college website.</p>
Administration	<p>Students data is maintained through online and computerized process. Service record of teaching and non-teaching staff is also maintained. Notice display system for students and other stakeholders is functioning. Other notices and circulars are communicated to different departments through e-mail and WhatsApp group.</p>
Finance and Accounts	<p>Computerized methods (Tally software) are followed to keep tracks and record</p>

of all finance of the college. Account section and office are computerized. Advanced software is used to keep scanned documents, e- filing and budget transactions. Internal auditors of management check, verify and guide the finance accounts section time to time.

Student Admission and Support

For constant support and assistance to the students, Vriddhi software is used. It maintains students data online besides that online messages and short notices are conveyed to students through whats app groups and google classroom. They are also informed about different academic and official activities. Various news update related to academic and official documents are posted on these groups. At the entry level the college authorities manage the counseling system for newly admitted students.

Examination

The college conducts internal semester wise and annual examinations as per the norms of Savitribai Phule Pune Universities. The seating arrangement of the students is provided in advance in order to avoid chaos and confusion on the examination day. This saves the stress of the students during examinations. Notices, time-tables related to examinations are also posted and updated on priority basis. Thus the chief examination officer and examination committee in college ensures transparency and quicker methods in conducting examinations. During this academic year due to the changing scenario, examination pattern is reformed with multiple choice question answers instead of offline theory examination. The marks of internal examination and semester examination are send to university online. The examination system is user friendly.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NIL	NIL	NIL	Nill
2019	NIL	NIL	NIL	Nill

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on Organizational Development Programme	Workshop on Organizational Development Programme	14/10/2020	16/10/2020	2	2
2019	Workshop on TDS and GST	Workshop on TDS Calculation and GST Billing	31/12/2019	31/12/2019	55	10
2020	National Webinar on Mental Health For All	NIL	10/10/2020	10/10/2020	250	Nil
2020	National Webinar on Career Opportunities in Music	NIL	14/10/2020	14/10/2020	126	Nil
2020	National Webinar on How to Innovate Yourself	NIL	16/10/2020	16/10/2020	260	Nil
2020	National Webinar on Effect of Peer Group Environment in Consumer inclination towards Sales Promotion	NIL	17/10/2020	17/10/2020	117	Nil
2020	National Webinar on Career Readiness and Entrepreneurship	NIL	22/10/2020	22/10/2020	134	Nil

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Online Refresher Course	1	22/05/2020	18/06/2020	26
Online Orientation Course	1	26/06/2020	20/07/2020	26
Online Orientation Course	1	04/06/2020	01/07/2020	28
Online Orientation Course	1	04/06/2020	01/07/2020	28
Short Term Course	1	19/07/2019	28/07/2019	10
Short term Course	1	19/07/2019	28/07/2019	10
Refresher Course	1	02/11/2019	28/11/2019	26
Refresher Course	1	09/02/2020	04/03/2020	21
Refresher Course	1	26/11/2019	13/12/2019	18
Orientation Programme	1	01/07/2019	20/07/2019	21

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
40	40	14	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical leave, Maternity leave, Medical reimbursement	Nampur college credit society, MSG staff credit society	Earn and Learn Scheme, Insurance policy for students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly The internal audit conduct at institutional level and external audit is conducted by Mukund Kokil Company regularly. External audit will be conducted at the end of each financial year. The auditor will visit college at regular interval and verify all the financial transactions with supporting documents. Based on this

audit auditor issue audit report to show true and fair view of financial statements.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
View File		

6.4.3 – Total corpus fund generated

16170

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Principal and IQAC
Administrative	No	NIL	Yes	Principal and IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Parent-Teacher meet was organized. 2) Webinar on My Family and My Responsibilities was organized 3) National Webinar on Mental Health for All was organized during the Covid-19 pandemic

6.5.3 – Development programmes for support staff (at least three)

1) Workshop on Organizational Development Programme for Administrative faculty organized by MGV 2) National Webinar on Teaching and Learning in Present Time was organized 3) National Webinar on How to Innovate Yourself was organized

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Signing MOU's with other institutions. 2) Grant received from Ministry of Science and Technology by Department of Biotechnology under Star College Scheme. 3) One B.Voc. Degree Course and Three Diploma Courses started under UGC- NSQF scheme

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	To maintain Teacher's Diary	15/06/2019	15/06/2019	31/12/2020	40

2019	Feedback forms analysis at various levels	15/06/2019	15/06/2019	31/12/2020	1320
2019	Workshop on Role of IQAC in NAAC	28/12/2019	28/12/2019	28/12/2019	100
2020	National Level Webinars on various Topics	07/10/2020	07/10/2020	04/11/2020	1320
2019	Enhancement of Research Culture	15/06/2019	15/06/2019	31/12/2020	1320
2020	Workshop on IPR	09/01/2020	09/01/2020	09/01/2020	48
2019	Encouragement of students to participate in various Public Awareness activities during Covid-19 Pandemic	17/03/2020	17/03/2020	31/12/2020	440
2019	Initiation of Institution for supporting local Government Body to fight against Covid-19 Pandemic	15/04/2020	15/04/2020	31/12/2020	1320
2019	Initiation of Institution for the promotion of ICT Tools to enable online teaching and learning activities	15/07/2020	15/07/2020	31/12/2020	1320
2019	ISRO-IIRS	25/09/2019	25/09/2019	31/12/2020	37

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
National youth week (festival)	12/01/2020	12/01/2020	150	Nil
Nirbhay Kanya abhiyan	08/01/2020	08/01/2020	152	Nil
Celebrated International women's day	08/03/2020	08/03/2020	185	15
Organized National level Webinar On Gender Equity and Indian Society	23/10/2020	23/10/2020	142	93

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Energy Conservation 2. CFL bulbs replaced by LED 3. Tree plantation 4. No Vehicle Day 5. Vermi-compost plant 6. Rain water harvesting 7. Energy Conservation 8. 10kw arid solar power plant has been establish 9. Hazardous waste and waste management 10. Masks made and distributed to the nearby villagers

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	7
Provision for lift	No	Nil
Ramp/Rails	Yes	7
Braille Software/facilities	No	Nil
Scribes for examination	Yes	7
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	22/08/2019	07	Disaster Management Workshop 1	Learn the various techniques which is helpful in emergency situations to save the life	110
2019	Nil	1	12/09/2019	01	Nirmalya collection campaign (on occasion of Anant chaturdashi)	Environmental Awareness	75
2019	1	Nil	03/12/2019	01	AIDS awareness Rally	Importance of Physical Health	230
2020	1	Nil	27/02/2020	02	Marathi sahitya jatra	Awareness regarding Marathi language literature	132
2020	Nil	1	08/03/2020	01	International Women's Day	Felicitated the local women and alumni for their social contribution Respect the women working for society	200
2020	1	Nil	15/10/2020	01	Vachan Prerna	Book reading,	295

					Din	Poster making, slogan Essay competition through develop interest in reading books other than syllabus
View File						

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct Handbook	01/07/2019	The mission of the institution is to develop modern youth as responsible citizen by inculcating human values along with scientific insight for which various efforts are being done. The college follows the code of conduct of Savitribai Phule Pune University and the Parent institution. The goals and objectives are published every year in the code of conduct handbook which is maintained by college authorities and is duly signed by Principal and Vice-Principal. The code of conduct for students is made available in the prospectus every year and also displayed on the campus in the form of display board.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebrated International Yoga Day	21/06/2019	21/06/2019	115
Tree Plantation Programme	01/07/2019	01/07/2019	105
Help to flood affected people	12/08/2019	12/08/2019	255

Celebrated Independence Day	15/08/2019	15/08/2019	260
Live screening of Prime Minister Narendra Modi Speech	29/08/2019	29/08/2019	410
Celebrated Teachers Day	05/09/2019	05/09/2019	255
Celebrated birth anniversary of Mahatma Gandhi Lalbahdur Shastri MG V Foundation Day and Swatch Bharat Abhiyan	02/10/2019	02/10/2019	255
Celebrated birth anniversary of Dr.A.P.J. Abdul Kalam	15/10/2019	15/10/2019	305
Celebrated Freedom fighter Day	31/10/2019	31/10/2019	70
Death Anniversary of Karveer Bhausahab Hiray	06/11/2019	06/11/2019	130
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Drip Irrigation and Sprinklers for watering the garden.
2. Vermi-composting unit by zoology department.
3. LED Bulbs are installed in college campus
4. Solar Roof top photovoltaic system of 10 kw
5. Plastic free campus
6. No vehicle day once day in week
7. Food and water fed to the birds regularly

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - 1. Propagation of Entrepreneurship Development Skills among Economically Weaker Section Students. Title of the Practice: Propagation of Entrepreneurship Development Skills among Economically Weaker Section Students. Objectives: 1. To create opportunities for students to acquire entrepreneurship skills, especially economically weaker section students. 2. To provide details about entrepreneurship and motivate students to plan for a 'start-up'. 3. To train students in skills required for entrepreneurship. 4. To facilitate launching of the business proposition. 5. To promote commitment by students to individuals to skills development initiatives. 6. To develop a good quality skilled entrepreneur/workforce relevant current employment market needs.

Context: Skills and knowledge are the driving forces of economic growth. Problems of backwardness and poverty are still perennial and therefore, there has been a great need for the youth of higher education institutions to take the lead in the development of small scale industries through entrepreneurship. They are the most effective agents for the social and economic change and they play an important role in the economic development of the country. Women, particularly face a multitude of barriers in accessing skills and productive employment. There is a great need for the proactive measures that overcome barriers and facilitate participation of women, so that they can obtain skills with high wages and self employment potential. Practice: The institution has

established Entrepreneurship Development Cell to train students in entrepreneurship. The following initiatives are taken to fulfil the objectives

1. We conduct workshops and seminars on business opportunities where in experts from industries, banks, government agencies (LIC) participate in the session.
2. We organize sessions for sharing of experiences with young entrepreneurs.
3. We make arrangements for writing business plans and drafting SWOT analysis.
4. We plan for setting up an incubation centre with the financial support of Savitribai Phule Pune University.

Evidence of Success: Skill development for employability proves an important strategy in the fight against poverty and filling the gap between the economic classes. Accordingly, the weaker section students have got a priority claim and easy access to opportunities for entrepreneurship skill development. These skill development trainings ensure a job guarantee for those students who develop it. A large number of our students are involved themselves successfully in small scale businesses, such as selling beauty products, running beauty parlours, cookery classes, Henna and Hairstyle classes, producing handbags and lady's purses etc. Problems Encountered: 1.

Changing the mindset of students to take up entrepreneurship. 2. Finding enough resources. 3. Identifying the most appropriate business ideas. Best Practice -

2 Nirmalya Collection on Ganesh Chaturthi: A Step Ahead for Environmental Awareness Title of the Practice: Nirmalya Collection on Ganesh Chaturthi: A Step Ahead for Environmental Awareness Objectives: 1. To switch people to celebrate the popular festival in an eco-friendly manner. 2. To prevent the environmental harms and the severe damage of the ecological balance. 3. To add to the preparation of organic manure. 4. To create environmental awareness among the people. Context: In Maharashtra Ganesh festival is an extremely popular festival which celebrated every year with lot of enthusiasm and gradeour. Large number of devotees buy idols of lord Ganesha made of plaster of

paries material. An increasing number of devotees have switched to celebrate the festival in an eco-friendly manner. However it still leaves out a large population that remains unaware of the environmental harms they cause. This in turn has led to the sever damage of the ecological balance of the cities. A lot has been done to create awareness and implement preventive measures, but these efforts have not had an impact. Also, being a sensitive issue, too many hurdles are created. The immersion of nirmalya in river water directly damages the microfauna and microflora. Practice: The institution implements a special programme for the collection of Ganesh idols and nirmalya. All the teachers along with the students gather at the Ganesh idol visarjan/immersion place at the Girna river coast. They try to persuade the devotees to immerse the ganesh idols made of plaster of paris in river water. These heavy and large idols of pop are collected by the teachers and students and handed over them to Municipal corporation authorities who immerse them in a separate tank of water.

At this time those who tend to use objects such as thermocol, plastic and chemical paints for the purpose of decoration are prevented to immerse them with river water. Some devotees use Shadu clay idols for the worshipping. These shadu clay idols are also collected by our students and immerse them in our college water tank. Banners and poster ate used for the prevention of nirmalya immersion into river water. Nirmalya which include flowers, leaves of decorative trees and other waste material is also collected from the devotees. This nirmalya is disposed in the vermin-compost project plant and organic manure is prepares which is used for nourishing the plants in college campus.

Evidence of Success: Considering the day to day rise of population as a devotee's one can take many precautionary measures to ensure environmental safety during the festival seasons. These kind of thought provoking mottos like "Green Ganeshas" are made popular among the devotees by our students and teachers. Many devotees decide to get to eco-friendly Ganapati. Many are using Shadu idols which can be easily dissolved in water. This also saves the river coast and river water being polluted. Besides, the nirmalya (waste flowers and leaves) helpful in producing organic manure which nourishing other plants and

trees. Chemical paints which used to decorate the idols and which contain heavy metals such as mercury and lead, are also avoided in shadu idols. This is really a step ahead in the protection of environment moreover our students are also aware of celebrating festival seasons in eco-friendly manner. Problems Encountered: 1. Changing the mindset of the local devotees to take up the eco-friendly festival celebration. 2. Immersion of huge Ganesh idols. 3. How to protect aquatic and surrounding environment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.sphcollege.com/bestpractice.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Distinctiveness: Our College is especially for Women's College and one of the special Music Department available affiliated to Pune University, at Malegaon City. 1) Vision and Mission of the college: • Vision: To impart quality education for the all-round development of the women through excellence in knowledge, value education and to make women students globally competent and empowered. • Mission: To impart educational facilities to the women and to conduct welfare schemes for tribal economically and especially backward woman students. To impart quality education to make women students globally competent, empowered and inculcate values system among them. 2) Infrastructural facilities: • Campus: The college has 3 acres of land adjoining area of the institution. • College building: The college has its own building with a built-up area of 1788.94 square metre. • Sports: The college has a spacious Gymkhana playground to inculcate Sports among the students for outdoor and athletic games. The college has a special Gymkhana with latest instruments of sports as well as a playground of 3 acres of the institute including the athletic track and other facilities for outdoor games. • Library: The SPH library is a central library located in the main building area of 4 0.63 square metres. Started since inception in college. The library is safe, comfortable, well-light and clean and has adequate facilities. The library has LAN and an internet facility. The library is open from 7:30 a.m. to 5:30 p.m. for staff and students at the present library holding 16646 books including text books, reference books, various types of encyclopaedias directories, dictionaries. The library subscribes 43 periodicals journals and 11 magazines and newspapers. • Botanical garden: The college has a Botanical Garden which is governed by the department of Botany. • Students insurance: General Insurance system is provided as per the norms of University and Management. • Canteen: The college has its own canteen, which provides refreshments for students and staff • Teaching/ learning classroom: 1. Number of classrooms: 15 08 2. Number of tutorial rooms: 15 3. Number of seminar room: 01 4. Number of conference room: 01 5. Number of committee rooms: IQAC, NSS, Exam Committee/ staff room/ administrative office, principal cabin, Dark room. • ICT Infrastructure • High speed internet The college office is completely computerized various departments are also computerized along with internet facilities. 3) Laboratories 4) E-learning classrooms: For e- learning classroom lab use. In these 17 personal computers are available and 15 LAN terminals are used for it. There is a broadband type of internet connectivity use. 5) Instrumentation facility centre (IFC): 6) E- library facility: The college library is using highly professional "Vridhhi" library management software Library is providing advanced search facilities by using OPAC online public access catalogue for faculty only).

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. To improve academic quality of the students. 2. To establish more MOUs and linkages with private and government agencies for Off Campus placements. 3. To organize National and International seminars and conferences for PG courses. 4. To establish research centres of Music and Marathi Subjects. 5. To establish NCC branch for girls students in our college. 6. To initiate NPTL local Nodal Centre at institute level. 7. To start certificate course of GIS Software Training for Digital Mapping. 8. To establish Open Gym/Green Gym in college campus. 9. To start training centre of online Banking transactions for local community. 10. To initiate community involvement in enriching and utilizing library resources. 11. To establish Alumni Association and alumni involvement in overall college development. 12. To establish International collaboration with foreign universities for students willing to study abroad.